



## WHANGAMATA MEDICAL CENTRE

### Check List for New Enrolment

✓ Please tick the boxes to confirm the following:

- Both** sides of the enrolment form have **all** boxes completed.  
Ensure town and country of birth are filled in.
- Eligibility that applies, is ticked
- Sign and date** form  
(Legal guardian must sign and complete authority for children under 16 at bottom of form).
- Complete "Request for Notes" form. Remember to sign it.
- Bring in your Passport;  
OR, Driver's License or 18+ card **AND** Birth Certificate  
These must accompany the enrolment form so we can take a copy.  
*This is a legal requirement to prove NZ Citizenship / eligibility.*
- Book "new patient appointment" (1/2 hr each with nurse and doctor). These should ideally be booked at least a week in advance so we can be sure your files have been received from your previous practice.  
*There will be a fee for these appointments and will need to be paid at time of appointment.*

### PLEASE understand that :

- Failure to provide **all of the above** will result in you remaining a casual patient (and charged accordingly) until the enrolment process is fully completed.
- **We do not run accounts, so payment is required at time of appointments.**

### PLEASE ask your receptionist about the following:

1. Manage My Health (online access)
2. Authority to Divulge
3. Terms and Conditions of enrolment with the Whangamata Medical Centre

## Documents that prove eligibility:

New Zealand Passport

**OR**

NZ Birth Certificate (or Cook Island, Niue or Tokelau birth certificate) **AND** two (2) forms of proof that you are the person on the birth certificate

**OR**

Your NZ Certificate of Citizenship **AND** two (2) forms of supporting identity documentation (one needs to have a photograph of you)

**OR**

Your Descent Registration Certificate **AND** two (2) forms of supporting identity documentation (one needs to have a photograph of you)

**OR**

Your valid passport with a NZ Resident VISA (or Residence Permit if issued before 29 November 2010) or Permanent Resident Visa

**OR**

Your Certificate of Identity issued under the Immigration Act 2009 NZ

**OR**

Evidence you are currently getting a social security benefit (except emergency benefit) **AND** two (2) forms of supporting identity documentation (one needs to have a photograph of you).

### Examples of identity documents include:

- a driver's license
- an 18+ card
- a community services card or SuperGold Card
- a school / tertiary ID card
- an employment contract, a rental agreement, or
- letters addressed to you at your current address

*Requirements for these documents are waived for children.*

**NOTE:** Children aged 17 years or younger, in the care and control of a parent or legal guardian who is a New Zealand resident, are eligible for the same publicly funded health and disability services as that parent or guardian. The same applies if the adult is applying to be their adopted parent or legal guardian.

Except for maternity services (</new-zealand-healthsystem/publicly-funded-health-and-disability-services/pregnancy-services>), partners of people eligible for publicly funded health services must themselves meet the eligibility criteria.

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